



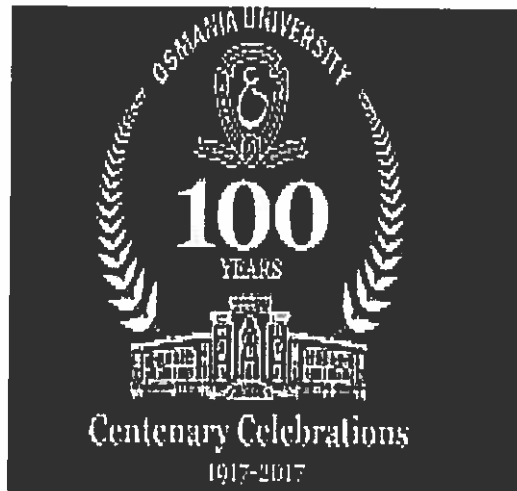
(A University with Potential for Excellence)

Tender Notice No: 895 /Stores/Exams/2017

Dated: 17-02-2017

TENDER FORM

**Disposal of used Main Answer Booklets and Waste Papers
Pertaining to period from Annual, 2013 to Supplementary, 2015.**



**CONTROLLER OF EXAMINATIONS
OSMANIA UNIVERSITY,
HYDERABAD-500007.**



EXAMINATION BRANCH
OSMANIA UNIVERSITY
HYDERABAD - 500 007

Tel : Office: 27682309/27098072/27073283


(A University with Potential for Excellence)

Tender Notice No: 895 /Stores/Exams/2017

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TENDER NOTICE

Sealed Tenders are invited from the Registered Dealers for purchasing the old stock of Used Main Answer Booklets A-4 Size (60 GSM) with minimum base price of Rs. 1800/- per 100 kgs. and Waste Paper of Rs. 1600/- per 100 kgs. The Tender Conditions and Tender form can be had in person from the under signed from 23-02-2017 to 15-03-2017 (up to 2:00 p.m.) by submitting a D.D. for Rs. 10,000/- in favour of The Registrar, Exam Fee Fund Account, Osmania University, Hyderabad from any Nationalized bank. Forms can also be downloaded from the University website www.osmania.ac.in If downloaded forms are used, a D.D. for Rs.10,000/- should be enclosed while submitting the Tender. The Tenders will be received up to 15-03-2017 till 3.00 p.m. The Tenders will be opened on the same day at 4.00 p.m.


Controller of Examinations



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Tender Conditions

1. The approximate quantity of used main answer booklets and waste papers to be disposed under this tender is 400 to 450 tones pertaining to exams conducted from Annual 2013 to Supplementary 2015.
2. The Rate for the used Main Answer Scripts and waste paper should be quoted for 100 Kgs only.
3. The minimum base price for the used Main Answer scripts is fixed at Rs.1800/- per 100 kgs and for waste paper Rs. 1600/- per 100 kgs.
4. The Tender Conditions and Tender form can be had in person from the under signed from 23-02-2017 to 15-03-2017 (up to 2 p.m.) by submitting a D.D. for Rs. 10,000/- in favour of The Registrar, Exam Fee Fund Account, Osmania University, Hyderabad from any Nationalized bank. Forms can also be downloaded from the University website www.osmania.ac.in If downloaded forms are used, a D.D. for Rs. 10,000/- should be enclosed while submitting the tender. The Tenders will be received up to 15-03-2017 till 3.00 p.m. The tenders will be opened on the same day at 4.00 p.m.
5. The paper sample can be inspected by the tenderer between 12.00 noon and 2.00 p.m. from 25-02-2015 to 13-03-2017 on all working days.
6. All intending Tenderers should enclose a crossed Demand Draft for Rs.7.00 (Seven) lakhs towards E.M.D. drawn from any Nationalized Bank in favour of The Registrar, Exam Fee Fund Account, Osmania University, Hyderabad, without this, the tender will not be considered.
7. The Tenderer shall enclose the attested copies of the
 - TSGST/VAT Registration Certificate
 - IT returns for the years 2013-14, 2014-15 and 2015-16
 - Proof of minimum annual turnover of Rs. 2 crores for the years 2013-14, 2014-15 and 2015-16
 - Balance sheet for the years 2013-14, 2014-15 and 2015-16.Tender Forms not accompanied by the above mentioned certificates shall be rejected.
8. Sales tax and other taxes if any to be paid to the Govt. shall also to be borne by the tenderer only, as per TSGST /VAT whichever is applicable.
9. Tender/commercial bid in the prescribed format should be submitted in a sealed envelope addressed to the Controller of Examinations, Examination Branch, Osmania University, Hyderabad - 500 007 superscribed as Tender for Used Answer Scripts & Waste Paper and should reach the office of the Controller of Examinations, Examination Branch, Osmania University, Hyderabad-500007 before 3.00 p.m. on 15-03-2017. The Tenders will be opened at 4.00 p.m. on the same day in the presence of the Tenderers or their representatives.
10. In the case of submission of bid by a single tenderer only, the University shall recall the notification and issue fresh notification.

11. In the case of submission of bids by all the tenderers quoting the price below the minimum base price prescribed in the tender notification, all such bids shall be rejected.
12. The material lifted by the successful tenderer shall be weighed on the weighing machines as specified by the University.
13. The University reserves the right to reject any or all tenders and cancel the sale without assigning any reason.
14. The Successful Tenderer has to lift the entire stock within a period of 30 days from the date of issue of order for lifting. Further, the material should be lifted during the office hours only.
15. The lifting of material will be permitted subject to advance payment of the cost so lifted and payable by Demand Draft drawn on any Nationalized Bank in favour of "The Registrar, Exam Fee Fund Account, Osmania University, Hyderabad.
16. The delivery of the material will be made at the Examination Branch, Osmania University, Hyderabad - 500 007. The Transportation and Weighing expenses etc. will be borne by the successful Tenderer.
17. The successful Tenderer shall lift the stock in "as is and where is" condition.
18. The successful Tenderer violating any of the above conditions will not only forfeit his Earnest Money Deposit (EMD) of Rs.7.00 (Seven) lakhs but also shall be liable to make good of all the losses to the University accruing on account of failure to discharge the obligations of the tender.
19. If the tender quoted is not as per tender specifications, the tender will be rejected.
20. The Cost of the Tender form is not refundable.
21. The EMD of the three highest bidders i.e. H-1, H-2 and H-3 will be retained for five weeks period from the date of opening of the Tenders. The First highest bidder (H-1) will be asked to start lifting the material within (15) days from the date of issue of order for lifting by depositing advance cost of the material. If the First highest bidder fails to begin lifting of the material within stipulated time the EMD will be forfeited and the Second highest bidder (H-2) will be asked to lift the material within (15) days from the date of issue of order for lifting by depositing advance cost of the material. If the H-2 Bidder also fails to lift the material, the EMD of H-2 Bidder will also be forfeited and the Third highest bidder (H-3) will be asked to lift the material within (15) days from the date of issue of order for lifting by depositing advance cost of the material. If he also fails to lift the material within stipulated time, the EMD will be forfeited and the Tender Notification will be cancelled.
22. The document containing Tender Conditions should be signed by the Tenderer and be attached to the Tender, failing which the Tender will be rejected.

23. The University shall not be liable if the stocks cannot be lifted owing to any natural calamity, act of god or any other condition beyond the control of the University authority. Further the University shall not be liable for any injury, damage or loss that may be caused due to any untoward incidents including accidents during lifting and transportation of the stock.
24. All the disputes relating to this tender shall be subject to the jurisdiction of Hyderabad, Telangana State only.


Controller of Examinations

Date:

**I agree to abide by the
Conditions (1 to 24)**

**Signature of the Tenderer
Address:
Mobile:
AADHAAR card:**



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Dated: 17-02-2017

TENDER SCHEDULE

1. Tender Notification No. & Date : 895 /Stores/Exams/2017
17-02-2017.
2. Sale of Tender Forms : 23-02-2017 to 15-03-2017 (2.00 p.m.)
3. Time for inspection of samples : On all working dates between
25-02-2017 and 13-03-2017
(between 12.00 noon and 2.00 p.m)
4. Last date for submission of Bids : 15-03-2017 (up to 3.00 p.m.)
5. Opening of Bids : 15-03-2017 (4.00 p.m.)
6. Time for lifting of the material : Within 30 days from the date of issue
Of order for lifting



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Dated: 17-02-2017

Examination Branch, Osmania University, Hyderabad-500 007

COMMERCIAL BID

Tender Notification Number : 895 /Stores/Exams/2017

Date : 17-02-2017

- 1) Description of the Material : Used Answer Scripts and waste paper
- 2) Rate quoted per 100 kgs :

Description of the Material	Rate per 100 kgs.
Used Answer Scripts	
Waste Paper	

- 3) Particulars of E.M.D. 1. Amount :
2. Name of the Bank:
3. D.D. No. and Date:
- 4) Name and Address of the Tenderer
and Telephone No. (With STD Code) :

I do hereby abide by all the Tender conditions.

Date:
Station:

SIGNATURE OF THE TENDERER
WITH SEAL